USPS Advisory Council for CVPA
Minutes of meeting
March 15, 2007
10:00 - 11:00 am
Dean’s Conference Room

Attending:   Mary Kuka-Marchese, chair; Robert Cortes, Tracey Daugherty, Barbara Frank, Diane LaRocca, Susie Shannon

Absent: Irineo Cabreros, Amy Fletcher, Kevin Maroney

Distributed: Agenda

The meeting was called to order at 10:05 a.m.

Diane LaRocca, serving as ex officio, accepted the following nominations for officers:

Chair: Mary Kuka
Sergeant at Arms: Barbara Frank
Secretary: Susie Shannon

New Business
Bylaws Amendments
With the nominations closed, Mary read the voting procedures in the by-laws. Amendments to the by-laws were proposed, including:

- Changing the date of elections as it has proven difficult over the past two years to hold elections in December given the disruption presented by the winter holidays.
- Changing the name of the bylaws to “operating rules” to distinguish between the rules governing the Council’s operations and procedures and the College bylaws.
- Changing ballots from paper to an emailed web-link for ease of operation and increased anonymity of voters.

Website Migration
- As there have been continued difficulties getting updates posted to the Council website, Mary proposed changing from the current format to a template to be developed by Michael Koberstein, which would allow either Mary, as Council Chair, or Tracey, as Chair of the Communications Committee, to easily update the information. Susie made a motion to that effect that was seconded by Tracey and accepted by unanimous vote.

Social Event Food
- Although our budget includes money for food, certain parameters must be observed. It was determined that the money must be spent on campus and submitted as a meeting expense. Any suggestions for a creative use of these funds should be submitted to Robert as chair of the Social/Membership Committee.
- We have two $50 amounts to be used by June 30\textsuperscript{th}.

Old Business
None

Committee Reports
Awards Committee
- Mary reported that we have gone over our budget for Quiet Quality Awards for the year. The College allowed for five awards and so far seven have been presented. Funding for the two additional awards was approved by the Dean, who has asked that, except for nominations already underway, no further nominations be submitted until July 1\textsuperscript{st}. 
No one in the College was nominated for an Outstanding Staff Award this year. Nominations are due in February and awards are presented in April.

**Communications Committee**
- Tracey reported that plans were underway to migrate the website.

**Leadership Council**
- No meeting; no report.

**Parking Committee**
- Kevin did not attend. The parking fee situation was discussed and the Council decided to keep the committee active for the time being.
- Barbara suggested that we add our efforts to affect parking fee increases to the website information.

**Social/Membership Committee**
- Robert reported that the bowling party was postponed due to the lack of availability of participants. A new date has not been chosen, but plans for a pre-bowling pizza dinner were discussed.
- Robert will talk to Irineo about having a BBQ or visiting Busch Gardens.
- Robert introduced the possibility of having an event at Riverfront park.
- He welcomed and welcomes all suggestions for events or locations.
- The possibility of a lunch catered by Chipotle's was briefly discussed.

**USPS Senate Report**
- Kevin absent. No report

**Union Report**
- The first collective bargaining meeting in several months was held this past Friday. Management addressed only a fraction of the issues they had been asked to present.
- Management has proposed changing the term “permanent employee” to “regular employee” throughout the contract, stating that this is the trend in the Human Resources world and reflects the fact that jobs are no longer considered permanent. The Union has not accepted or rejected the change at this point.

**Announcements, Questions, Concerns**
Barbara expressed frustration about her work orders for cleaning the Dance Building being ignored. The Dean had expressed similar concerns in his last meeting with us. Mary suggested that Barbara speak to Barton.

The meeting was adjourned at 11:02 am

SGS:3/15/07